

IQAC meeting minutes:

Date : 12/06/2023

Time : 3 pm

Agenda :

1. Water scarcity in the campus.
2. Workshop on CAS & preparation of proposals
3. Preparation of plan proposal towards NAAC visit
4. Other matters

Members present:

1. Dr. Edakkotte Shaji 
2. Dr. Mary Mathew 
3. Dr. Pragna P 
4. Dr. Nirmala K. 
5. Dr. Dinesh P.K. 
6. Dr. Abdul Gafar D. 
7. Dr. Kabeer D.T. 
8. Dr. Subin Kumark. 
9. Dr. Rangan K. 
10. Dr. Shyini P. 
11. Dr. Varaja K.A. 
12. Premod. K. 
13. Dr. Jilesh V. 
14. Dr. Shanij R. 
15. Vineetha V.S. 

Decisions taken:

1. The college and ladies hostel are facing severe water scarcity problem. A permanent solution is to be worked out to resolve the water scarcity problem in the campus. A total water management plan including short-term & long term solutions

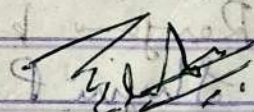
is to be prepared. The college council should entrust one faculty member to prepare the water management plan.

2. Most of the faculty members are applying for the placement / proposal this year. It is decided to conduct a workshop on 'CAS' on 16.06.2023. Dr. Mony Mathew will handle the session.

3. The IQAC coordinator, members, NAAC coordinator, Beautification committee coordinator, Assessment committee coordinator, research committee coordinator, canteen committee coordinator, planning board convenor and HOD Department of botany together visited the physical facilities of the campus to prepare a proposal for the requirements of NAAC visit. The first draft of the proposal is prepared.

Meeting & visit conducted at 7:30 pm.




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CALICUT 673 018

IQAA meeting minutes :

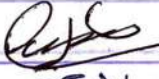
Date : 22-06-2023

Time : 3.30 pm

Agenda :

1. Scrutinizing of placement proposals.

Members present :

1. Dr. Edakkotte Shaji 
2. Dr. Mony Mathew 
3. Vineetha V.S 
4. Dr. Shariq R. 
5. Dr. Shariq K.S.R. 
6. Dr. Abdul Gaffoor P. 
7. Dr. Vanaja K.A. 
8. Dr. Sajitha Kishiniyath Sh. 
9. Pramod. P. 
10. Dr. Jilesh V. 

Decisions taken :

The following committees are entrusted with the responsibility of scrutinizing the placement proposals applications of candidates.

Table No: 1 Coordinator : Dr. Shyvi P.

Members :

1. Aysha Muhaimin
2. Dr. Bijin K.P.
3. Dr. Shikhi M.

Table No. 2. Coordinator : Dr. Vineetha V.S.

Members :

1. Binilth M.P.
2. Mezieb Rahman



Table No. 3 Coordinator : Dr. Shanij Kt
Members:

1. Dr. Muneer C.P.
2. Remya Krishnan
3. K.B. Regi

Table No. 4. Coordinator : Dr. Tilesh V.
Members:

1. Dr. Shijina V
2. Dr. Projisha V
3. Dr. Stalin Das P.

Table No. 5 Coordinator : Dr. Vanaje K.A.
Members:

1. Smera S.
2. Abdul Gafoor
3. Dr. Nidhin

Table No. 6 Coordinator : Dr. Sajitha K.A.

1. Dr. Sonija E Pa
2. Saleeja A.P.

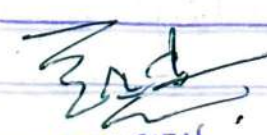
Table No. 7 Coordinator Mr. Pramod Ek.
Members:

1. Dr. Renjana P.K.
2. Dr. Mahine K.
3. Dr. Soumia D. Sherin.

Decided to complete scrutiny of proposals by
05.07.2023.

Meeting concluded at 5 pm.




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Minutes of IQAC meetings at to achieve M

Date : 14.07.2023 Time : 2.30 pm

Agenda:

1. Placement proposals
2. Student orientation programme
3. Club/Committee duty list
4. Other matters.

Members present:

1. Dr. Edakkotte Shaji
2. Dr. Mary Mathew
3. Dr. Vaneja K.A.
4. Dr. Sajitha Kishan Math
5. Dr. Abdul Gafar P.
6. Dr. Shyini P.
7. Dr. Shanij K
8. Dr. Jilish V

Decisions taken:

1. Scrutiny of placement proposals completed on 12/07/2023
 2. SEE meetings completed on 14/07/2023.
 3. Associate professor placement proposals are to be submitted to DCE TUM. Charge may be entrusted one faculty member.
 4. Decided to conduct student orientation class on 01/08/2023.
 5. Considering the general transfer of faculty members, necessary changes should be incorporated in the proposed list of club/committee duty list.
 6. Urgent measures to be taken for winter off damaged lab/electronic equipments.
 7. Decided to utilize accumulated fund effectively.
- Meeting concluded at 3 pm



PRINCIPAL

COLLEGE OF ARTS & SCIENCE

Minutes of the meeting of IQAC & NAAC steering committee with the principal held on 01.09.2023 @ 4.30 pm via google meet platform.

Agenda:

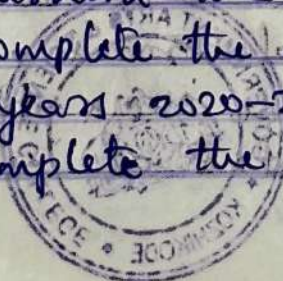
1. NAAC visit : Tentative schedule
2. Academic audit
3. SSR preparations
4. Other matters

Participants:

1. ~~Dr. S. S. S.~~
2. ~~Dr. M. S. S.~~
3. ~~Dr. Shyni P~~
4. ~~Dr. Girish Behn~~
5. ~~Dr. Binitha MP~~
6. ~~Dr. Renuka R~~
7. ~~Dr. Sheba Suresh~~
8. ~~Dr. Jilesh V~~
9. ~~Dr. Shanij R~~
10. ~~Dr. Jiney V~~
11. ~~Dr. Anjali Behn PK~~
12. ~~Visiting Member~~
12. ~~Shyni S. G.~~
13. RADEENA D N
14. Sujin. K N
15. R. Sreeni V. N
16. Soumya D Sherin
17. Reshmi. K. M

Decisions taken:

1. Decided to furnish the required review details and complete the AQAR submission for the academic years 2020-21 and 2021-22.
2. Decided to complete the AQAR preparations pro



for the academic year 2022-23.

3. Decided to create a whatsapp group by IQAC towards data collection with all the teachers, who had worked in the institution for the last five years as members.
4. Decided to convene an offline meeting of IQAC & NAAC steering committee on 04.09.2023 3.30-4.30 pm.
5. A general staff meeting is scheduled to be conducted on 05.09.2023 in connection with NAAC visit preparations. Each criteria coordinator should present the details of each metric in meeting.
6. The list of files to be kept in the department should be intimated. 30 files to be provided to each of the departments by IQAC.
7. Academic audit reports may be circulated among faculty members and department action plan may be modified based on audit report.
8. An amount is sanctioned from csc fund to purchase attendance & feedback software. In case of any delay, in distributing the amount, advance amount may be sent from PTA.
9. Decided to collect all proposals, seeking financial assistance, in connection with NAAC visit and submit the same to DCE at the earliest.

Meeting concluded at 8 pm.



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Minutes of IQAC meeting conducted on 05/09/2023
at 9.30 AM at IQAC room.

Agenda:

1. Work arrangement
2. Criteria wise duty division
3. AQAR submission 2020-21 & 2021-22
4. AQAR 2022-23 preparations
5. Department visit schedule
6. NAAC preparations & Consolidation of NAAC proposal
7. Other matters

Members present:

1. ~~Dr. R. S. L. J.~~
2. Dr. T. N. / T. N.
3. Dr. Shanij K. J.
4. Vineetha V. S.
5. Dr. Nupur P. J.
6. Dr. Binitha M. P.
7. Dr. Dinesh R. K.
8. Dr. Vaneja K. A.
9. Dr. Abdul Gaffar P.

Decisions taken

1. As per staff council decision dated 04/09/2023, all IQAC members are relieved off their duties from 05/09/2023 - 08/09/2023 in FN sessions.
2. Criteria wise duty is distributed as follows,
Criteria 1: Dr. Binitha M. P. & Dr. Vaneja K. A.
2: Dr. Viswas Viswam & Dr. Subin K.
3: Dr. Ranyana P. K. & Dr. Shanij K.
4: Dr. Sheba Susan John & Dr. Abdul Gaffar P.
5: Dr. Vineetha V. S. & Dr. Stalin Das P.
6: Dr. Jitish V. & Dr. Subair K.
7: Dr. Shanli M. M. & Dr. Suresh Babu A.

3. Revised AQAR 2020-21 & 2021-22 is ready to submit. Above may be submitted with ratification of staff council.
4. AQAR 2022-23 is to be prepared & submitted at the earliest. Each criteria coordinator should load the data collection.
5. First department visit is scheduled on 25/09/23. All departments should finish the file preparation work and get ready for the visit.
6. Different NAAC proposals are to be consolidated and submitted to DCE for fund allocation. Dr. Shyju P, IQAC coordinator & Dr. Girish Babu, NAAC coordinator are entrusted with the charge.
7. Professor placement applications can be reviewed upto 10/09/2023. IQAC should assist all eligible candidates to prepare & submit proposals.

Meeting concluded at 11 AM.



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Meeting minutes of IQAC & NAAC steering committee
held on 24.09.2023 via google meet platform @
4 pm.

Agenda:

1. Appointment of technical staff
2. Energy & Environment audit
3. Student orientation programme
4. Department visit - Revised schedule
5. Teacher profile
6. Other matters

Members present:

1. Dr. R. V. S. R.
2. Dr. Shyni P.
3. Dr. G. V. S. R.
4. Dr. B. R. M. P.
5. Dr. Phani K.
6. Vineetha V. S.
7. Dr. Abdul G.
8. Dr. Vanaja K. A.
9. Dr. Jilesh V.
10. Vinod Kumar K.

Decisions taken:

1. Decided to appoint a technical staff at the earliest.
2. Upload academic calendar for the year 21-22 and provide the website link in AQAR 21-22.
3. Energy, Environment & Green audit are to be conducted during the year 2022-23.
4. PTA & CBC fund may be utilized to execute the suggestions pointed out in EEE report.
5. Revised schedule for department visit is given below.



1st visit : 27.09.2023 3-4.30 pm

10th visit : 04.10.2023 3-4.30 pm

15th visit : 10.10.2023 3-4.30 pm

Internal academic audit : 16.10.2023

6. Required soft copy of Faculty profile is to be collected combined and send to 25.09.2023

iqar.gsi@gmail.com before 25.09.2023

Meeting concluded at 5 pm.



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Combined meeting of IQAC & NAAC was conducted on 25.10.2023 at 11.30 am @ golden Jubilee Tugare Seminar hall.

Agenda

1. Department NAAE preparations
2. Review of department visit
3. NAAE steering committee
4. SSR preparations

Members participated:

2. Dr. Shyni P
3. Dr. GIRISH BABU-M
4. Dr. Bimala N. N.
5. Dr. Rengane P
6. Viswas Viswanth
7. Dr. Shariq K
8. Vineetha V-S
9. Dr. Abdul Gabor
10. Dr. Vaneja K-A.
11. Dr. Jilesh V
12. Dr. Subin Kumar K



Decisions taken:

1. Decided to complete all pending works related to file keeping in departments before 10.11.2023
2. A meeting of principal, IQAC coordinator and NAAC coordinator with faculty members of Commerce department to discuss on NAAC preparation, is scheduled on 21.11.2023
3. Consolidated report of department visit review is to be published at the earliest.

4. A meeting of IQAC & NAAC team with library is to be conducted urgently.
5. A committee of previous PTA secretaries is to be constituted to conduct the complete financial audit for the last five years.
6. At least one criteria-level meetings are to be conducted before 27.10.2023.
7. Scholarship & freeship details are to be consolidated for the last five years. Dr. Shyne is assigned with the charge.
8. A meeting with student union bearers is to be conducted immediately after the oath taking ceremony of newly elected college union.
9. A meeting is to be convened with PG & research scholars in connection with NAAC print proposal.

Meeting came to an end at 1 pm.



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A review meeting of NAAC is convened at Edusat room on 17/11/2023 at 11.00 AM.

Participants

1. Ariva P. Jm
2. Shyni P. DO
3. Ravi. K. P. RM
4. Suresh Babu RA. E
5. Viswas Viswam KC. V
6. Harish V. K. vch
7. Adhik. V. N. N. V
8. Shobabachari. P. P. P
9. Subzin K. B
10. Abhilash. M. K. A
11. Shamma. F. F
12. Dr. Guelke. B. B
13. Radeena D. N. D. N
14. Dr. Muneer C. P. M. C. P
15. Swapna K. S. S
16. Dr. Sheba Susan John. S. J
17. Shyma. P. G. P. G
18. Dr. Shamli. M. M. M. M
19. Binitha. M. P. M. P
20. Dr. Randeep. N. C. N. C
21. Dr. Vanaja K. A. V. A
22. Dr. Abdul Gafar P. A. G. P
23. Swapna K. S. (not)

Decisions taken:

1. NAA related department level activities reviewed
2. IQAC coordinator pointed out the difficulties faced during data collection from departments. It is decided that all departments should cooperate

with SSR data collection.

3. It is decided to speed up the pending NAAC work within stipulated time.
4. Teachers in charge of each criterion presented the progress of SSR preparation.
5. All computers & electronic equipments are to be maintained properly.

Meeting concluded at 12.30 pm.



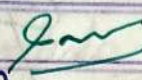
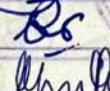
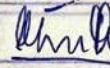
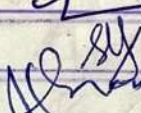
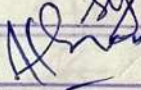
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A review meeting of NAAC & IQAC Committee members of and with principal is convened at Principal's chamber on 21/12/2022 at 11.15 AM.

Agende:

1. Review of AQAR preparation
2. Review of SSR preparation.

Participants:

1. Priya S. 
2. Dr. Shyvi P. 
3. Dr. GIRISH BATHU M. 
4. Radeena D. N. 
5. Bintha HP. 
6. Sharij. K. 
7. Jilesh. V. 
8. Sumesh Babu PA 
9. Dr. Sheba Susan Johns 
10. Stalin Das 
11. Viswas Viswanth K. 



Decisions:

1. It was decided to conduct IQAC meeting on 22/12/2022 at 9.30 AM to review AQAR 2022-23.
2. Decided to conduct a meeting with college union bearers and whole students in January 1st week.
3. Decided to upload AQAR 2022-23 before 31st December.
4. Decided to conduct a presentation of SSR - first draft on January 31st.
5. IQAC & SSR committee members may spared from academic duties once in a week to perform NAAC-SSR preparatory related duties.

6. Decided to conduct a workshop on 'Objective based education' in January 1st week.
Meeting concluded @ 12.45 pm.

10 AC meeting minutes

Date: 04.01.2023

Time: 9.30 AM



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Agenda:

1. Placement proposal scrutiny
2. Other matters

Participants:

1. Dr. Shyni P.
2. Reshmi - K-M
3. Bindu TV
4. Dr. P. PRIYA
5. Dr. Abdul Gafoor P.
6. Dr. Shamli MM.
7. Vinesh Vismam KC
8. Dr. Stalin Das
9. Dr. CP - Baby Shreeba
10. Dr. Vanaja K P
11. Shinytha

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Placement/promotion scrutiny of following teachers completed

1. Dr. Stalin Das
2. Dr. Bindu TV
3. Dr. Abdul Gafoor M.P.
4. Dr. Baby Shreeba
5. Ms. Shinytha
6. Dr. Binitha M.P.
7. Dr. Smera S.
8. Dr. Mujeeb Rahman
9. Dr. Poije P.

Scrutiny concluded at 11.15 am



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IQAC meeting minutes

Date: 04.01.23, Time: 11:30 am

Agenda:

SSR preparation is updating

Participants:

1. Dr. Shyni P
2. Mr. Vinod M
3. Mr. Suresh
4. Mr. Suresh
5. Dr. Abdul Gaffoor P.
6. Radeena D.N.
7. Shaika kaishnank
8. Aya. P.M
9. Dr. Vanaia K.A
10. Binitha MP
11. Dr. Shamli.M.M
12. Dr. Shanijale
13. Dr. Subin Kumar
14. Dr. Suresh

Decisions taken:

1. Feedback of students on curriculum & about teachers should be collected before 10/01/2023.
 2. A meeting of IQAC coordinator and NAAC coordinator with departments of history & Commerce to be conducted on 11.01.2023 to discuss about NAAC preparations in the department.
 3. Dr. Shyni P and Mr. Vinod M are entrusted with the charge of scrutinizing Rusa proposals before 26.01.2024.
 4. New website to be launched at the earliest after rectifying the reported errors.
- Meeting concluded at 12:40 pm

Website familiarisation workshop conducted by website committee in association with IQAC.

Date: 04.01.2023 Time: 2.30 pm

Participants:

1. Dr. Poija P. Pouja

2. Dr. Shyama P. Shyama

3. Viswas Viswanth Viswas

4. Dr. Randeep N. Randeep

5. Dr. Binayak Binayak

6. Dr. Rensene R. Rensene

7. Dr. Brimlita MP Brimlita

8. Vinethe VS Vinethe

9. Misha Jose Misha

10. Dr. Jisna P. Jisna

11. Dr. Mujeeb Rahman P. Mujeeb

12. Dr. Abdul Raheem M. Abdul Raheem

13. JALAJA V. M. JALAJA

14. Dr. C. P. Shaheed Ramza. Shaheed

15. Suresh Babu Suresh

16. Subzin K. A. Subzin

17. Dr. Stalin Das Stalin

18. Dr. Abdul Gaffar P. Abdul Gaffar

19. Dr. Aninda P. P. Aninda

20. M. Geelke H. Geelke

21. Dr. Dineesh P. K. Dineesh

22. Dr. Reshami K. M. Reshami

23. Dr. Shanijde Shanijde

24. Dr. Binu D. Binu

25. Dr. GIRISH BABU M. GIRISH

26. Radheena D. N. Radheena

27. Dr. T. A. Anand T. A. Anand

Decisions taken:

1. Decided to purchase LMS software with website
2. It must be ensured that the software can be customized as per the requirement of stakeholders.

Meeting concluded at 4:30 pm



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CALICUT - 673 018

19Ac meeting with office staff & Criterie IV members
Date: 05-01-2023, Time: 8:00 pm

Agenda:

1. NAAE visit & SSR preparations
2. Other matters

Participants

1. Briya S
2. Dr. Shyju P.
3. Rajewar PV
4. Shaji PCP
5. Dr. Randeep N.C.
6. Dr. Abdul Gaffar P.
7. Jincy VK
8. Divya U.M.
9. Remi Usman T.
10. JALASAV.M.
11. Smitha P.K.
12. Samsudheen A.K.
13. Samsudheen A.K.
14. Medhobodhanerik
15. Shyma S.G.
16. Shyma R.

Decisions taken:

1. It was decided to collect all necessary supporting

documents related to SSR preparation from office.

2. A group is created to execute audit for the year 2022-23 with Dr. Abdul Gabbar, Dr. Jincy V.K., Dr. Shyma S.G., Dr. Vidya Varma P.K., Dr. Shree Susan Johns, Abhilesh M. I. as members. from faculty and Dwija & Simha from office.

Meeting concluded at 4.30 pm

IQAC meeting with Principal and SSR ^{PRINCIPAL} ^{GOVT. ARTS & SCIENCE COLLEGE} ^{CALICUT 673 018}

Date: 24.01.2024 Time: 10.30 am.

Agenda: 1. SSR preparation
2. Plan fund proposals.

Participants:

1. Dr. Pouja P.
2. Dr. Shyvi P.
3. Shanjide
4. Aaga P.M.
5. Dr. Vangei K.A.
6. Binitha MP
7. Dr. Subin Kumar. K.
8. Dr. Abdul Gabbar P.
9. Stalin Das
10. Anish Babu. M.
11. Jilesh. V.
12. Subair. K.A.
13. Suresh Laksh. PA.
14. Shreeke

Decisions taken:

1. IQAC coordinator updated the SSR preparation details.
2. All departments should complete the file work related to NAAE visit before 30/01/2024.

3. Department visit by IQAC is scheduled on 31.01.2024.
 4. Plan fund proposals for the year 2024-25 is to be prepared by February 2024. A workshop is to be conducted in the last week of February on 'Plan fund proposal preparatin'. Charge is given to Dr. Nidhin K. planning board coordinators & Dr. Shyini P. IQAC coordinators.
 5. Efforts should be made to intell free wifi in campus.
- Meeting concluded at 12:30 pm



PRINCIPAL
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CALICUT 673 01R

Minutes of IQAC meeting:

Date: 31.01.2024

Time: 3.30 pm

Agenda:

1. Review of department visit
2. Exemption of teachers from valuation duty
3. Annual report 2023-24
4. Other matters.

Members present:

1. Dr. YA. S. Jain
2. Dr. Shyvi P. AA
3. Shringi K. AA
4. Anja P. M. AA
5. Vanya K. A. Navya
6. Brintha M. P. AA
7. Dr. Abdul Qafar P. AP
8. Dr. Subais K. A. AA
9. Sharika AA

Decisions taken:

1. The meeting evaluated the progress of file work in each department. It is decided to support the departments in completing file work.
2. The college should request the university to exempt those teachers who are entrusted with the criteria charge.
3. All departments, clubs & committees should submit their annual report for the year 2023-24 before the last week of February.

Meeting came to an end at 5 pm.



PRINCIPAL
GOVT. ARTS & SCIENCE COLLEGE
CALICUT 673 01A

A meeting of IQAC & SSR Committee was convened at principal's chamber @ 11-30 AM on 09.02.2024

Agenda:

1. Review of SSR preparation
2. Other matters

Participants:

1. Pradya S
2. Dr. Shyni P.
3. Anja P.M
4. Binitha NP
5. Dinesh P.K
6. Subzin K.A
7. Dr. Abdul Gaffoor P.
8. Vineetha V.S
9. Subin Kumar K
10. Vimal Vimalan
11. Sumesh Babu

Decisions taken:

1. It is decided to complete data collection by 18.03.24.
2. Decided to purchase sufficient number of computers to library.
3. A meeting of teachers, whose assigned working is pending to be assigned arranged by 18.03.24.
4. Sri. Elameram Kareem NP's allotted fund for free wifi in the campus and the meeting decided to recommend to cover old block & science block building under the scheme as fund is already allotted to install free wifi facility in Golden Jubilee building.
5. Decided to meet all entrepreneurs and seek the possibility of nov/linage/collaboration towards student's on-job training and apprenticeship in the business meeting scheduled on 20.02.2024.

Meeting concluded at 12.30 PM

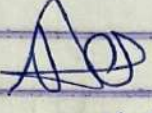
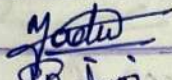
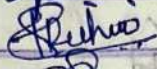
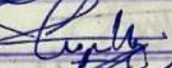
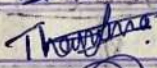
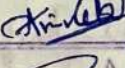
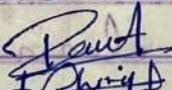
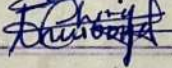
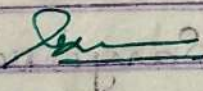
PRINCIPAL
GOVT. ARTS & SCIENCE COLLEGE
CALICUT 673 018

A meeting of IQAC with students was convened at IQAC Room @ 1.30 pm. on 01.03.2024.

Agenda:

1. NAAC visit preparation
2. Other matters.

Participants:

1. Dr. Shyri P 
2. YADU RAMESAN V 
3. Sneha Ravichandran 
4. Purva S. Babu 
5. Gayika Krishna M.A 
6. Amikha Shrin - C 
7. AADI KRISHNA A 
8. Nakul - U 
9. Abhinav - A 
10. Thamma Marali - N 
11.  
12. NIDHI N. ANIL
13. Anuvinda JR 
14. Pooja. O 
15. Anusuya C 
16. BR-YA-B 

Decisions taken:

1. Decided to add students to all NAAC related committees
2. Decided to install water purifiers in Golden jubilee building as a permanent solution to water scarcity problems in the building.
3. Decided to prepare proposals towards ^{under} plan fund allocation towards upgrading facilities in the campus.
4. Decided to upgrade the existing facilities in ladies hostel auditorium and college library.

Meeting concluded at 3.45 pm

PRINCIPAL
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A meeting of the Principal, IQAC coordinator, and cleaning staff was convened in Principal's chamber at 2.30 pm, 10/04/2024.

Agenda:

NAAE visit

Mega Alumni meet

Participants:

1. Sriya S. Jan
2. Shyri P. AO
3. Lily Thomas M.T. Lily
4. Seema K. Choudhary
5. VIPIN. Dev
6. SHIBI. m
7. Sujia. T.K
8. Bindu. D
9. Reema. m
10. Dr. Mary Mathu Sh

Decisions taken:

1. It is decided to clean all drainage system and waste pit.
 2. It is decided to clean 'Saryevari Varam' by using NSS units.
 3. College premises should be kept cleaned before the commencement of next academic year.
 4. A NAAE coordination committee should be formed to ensure the effective monitoring of various infrastructure works in the college.
 5. Plan fund proposals are to be timely submitted.
 6. All IQAC members should actively work to make the mega alumni meet phibitated on 01/05/2024.
- Meeting came to an end at 4 pm.



PRINCIPAL
GOVT. ARTS & SCIENCE COLLEGE

A meeting of IQAC & SSR committee is convened in Principal's chamber at 10.30 am on 29/04/2024.

Agenda:

1. SSR preparation
2. AQAR preparation

Participants:

1. Priya P.
2. Dr. Shyvi P.
3. Viswas Vignam KC
4. Dr. Anish Namam
5. Binitha M.P.
6. Shanijith
7. Suresh Babu
8. Dr. Subin Kumar K.
9. Dr. Nany / Tithu

Decisions taken:

1. It is decided to update college website.
2. It is decided to assign duty of collecting all department activity reports and club and committee reports to the vice principal, Dr. Muneey Mathew.

3. It is decided to conduct an online meeting of club & committee coordinators in connection with audits 2023-24.

4. It is decided to clean all open wells & rain water harvesting system and drainages before

5. It is decided to complete SSR preparation before 30.04.2024. SSR should be presented to all staff members.



PRINCIPAL
GOVT. ARTS & SCIENCE COLLEGE

1. meeting of IQAC & SSR committee was convened on 03/06/24 at 1.30 pm @ Eduset rooms

Agenda:

1. SSR preparatory
2. Action plan 24-25
3. Placement proposal
4. Other matters

Participants:

1. Dr. A. S. Jan
2. Dr. Shyri P
3. Vishal
4. Dr. Abdul Gaffoor P.
5. Binthe MP
6. Renjana PK
7. Vineetha VS
8. Stalin Das
9. Subair K. A
10. Suresh Babu
11. Roobya KM
12. Dr. Subin Kumar K

Decisions:

1. It was decided to complete the SSR preparatory work before 10.06.2024.
2. Decided to prepare IQAC action plan for the academic year 2024-25.
3. A committee is formed to conduct the scrutiny of placement proposals. Proposals are to be received on or before 01.07.2024. Dr. Mony Mathew is appointed as the coordinator of the committee.



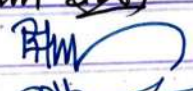
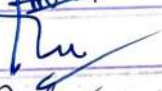
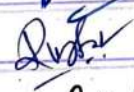
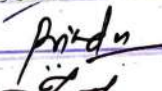
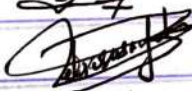
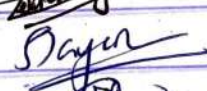
PRINCIPAL
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CALICUT 673 018

A meeting of club & committee conveners is convened on 05.06.2024 at 2.30 pm at college Seminars hall.

Agenda:

1. Functioning of clubs & committees for the academic year 2024-25.
2. Other matters

Participants:

1. Priya S. 
2. Shyvi P. 
3. Sreeshma Sreenivasan 
4. M. M. M. 
5. Munier C.P. 
6. Sakany. 
7. Reekhya KM 
8. Dr. Prindu P.P. 
9. Jincy V.K. 
10. Dr. Sheba Susan Johns 
11. Jayaraj S. 
12. Dr. Abdul Gaffar P. 
13. Sarafunnisa K.E. 
14. Dr. Henry Mathew 

Decisions:

1. It is decided to prepare an action plan of all clubs & committees for the year 2024-25. All club/committee coordinators should present their action before 30/06/2024.
2. IQAC action should be prepared & presented before 25/06/2024.
3. Each club/committee should present conduct at least one programme in line with the college best